

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

Reorganizational Meeting Minutes

Thursday, July 9, 2015 @ 7:00 pm
Conference Room – C117

FUTURE MEETINGS	
August 27, 2015	Board Meeting – 7 PM
September 17, 2015	Board Meeting – 7 PM

Meeting called to order at 7:00 pm by Tom Parmenter.

Board Members Present:

Tom Parmenter	X
Marcus Dean	X
Paul Cronk	X
Faith Roeske	X
Sara Hatch	Absent

Administration Present:

Ravo Root III, Superintendent	X
Mike Dodge, High School Principal	X
Wendy Butler, PK-4 Principal/Dir. Of Curriculum & Instruction	X
Thomas Ricketts, Business Manager	X

- 1. Preliminary Matters/Public Comment**
- 2. Programs/Presentations**
- 3. Administration of Oath to Newly Elected Board Member**

Newly Elected Board member Tom Parmenter took the following oath of office: I do solemnly affirm that I will support the Constitution of the United States and Constitution of the State of New York, and that I will faithfully discharge the duties of my office of Board of Education member according to the best of my ability.

4. Election of Officers:

4.1 Motion Dean, second Roeske to appoint Tom Parmenter as President of the Board of Education.

4 Aye 0 Nay Hatch absent Motion Carried

4.2 Motion Cronk, second Parmenter to appoint Marcus Dean as Vice President of the Board of Education.

4 Aye 0 Nay Hatch absent Motion Carried

Oath of Faithful Performance was administered for the Office District Superintendent, Board President and Board Vice-President.

I do solemnly affirm that I will support the Constitution of the United States and Constitution of the State of New York, and that I will faithfully discharge the duties of *(state your position)* according to the best of my ability.

5. Discussion/Work Session

5.1 Administrators' reports

- CSE chair Chelsey Aylor shared a list of concerns in the area of special education along with suggested teacher solutions and the administrative action that has been taken to address these concerns prior to the start of next year. Better communication between special education and general education teachers makes it much easier to allow the system to work as it should.
- Mr. Dodge reported that this years graduation rate was 100%. Good feedback from the graduation ceremony including a picture with the class and the individual student bio's.
 - A report on regents scores was provided and reviewed.
 - There was also discussion on the scoring of the Algebra exam by the New York State Department of Education.
 - Mr. Dodge and members of the 5/6 and 7/8 teacher teams attended a Middle school Professional development day that revolved around team teaching.
 - August 31 at 7pm is the transition night for students who are moving from 6th to 7th grade. Information will be sent to parents later in the summer.
- Mrs. Butler reported on activities teachers are involved in through out the summer months. [see summer work in DB].
 - Elementary Talent Show and Field Day both went well with a lot of great activities to close out the school year.
 - Kindergarten graduation was a great time of celebration.

5.2 Superintendent Report

- Update on Capital Project
 - Abatement project well underway and going smoothly.
 - Roof project is going well in spite of the rain.
 - Repairs and renovation of the bus garage are being reviewed, which will be included in a capital project.
 - The Eagle Statute is finished and is a wonderful addition to our school facilities.
- The Drivers Ed class vehicle was involved in a minor collision. There was no personal injury, but there was some damage to the vehicle.
- Broadband Update – Mr. Root attended a Technology meeting with the Allegany County Legislatures, encouraging them to approve funds to start the project.
- Special Education Teacher Opening – 68 applicants have been received, but not all have high school special education certification for the specific position we have to fill.
- New Teacher Orientation scheduled for Aug 25-26.
- Summer trainings are under way and going well.

5.3 Work session

- Mrs. Butler reviewed of the 2015-16 Elementary and Secondary Handbooks with minor changes being highlighted.
- Mr. Dodge reviewed the 2015-16 Code of Conduct and school handbook with a few minor changes.

6. Executive Session

6.1 Motion Roeske, second Dean for the Board to enter into Executive Session at 7:51 pm to discuss a confidential legal matter.

4 Aye 0 Nay Hatch absent Motion Carried

6.2 Motion Roeske, Dean for the board to move out of Executive Session at 8:49 PM .

4 Aye 0 Nay Hatch absent Motion Carried

7. Business/Finance

- Business Administrator’s Report
 - No cash flow summary or Treasurers reports provided due to the early date of the Board meeting.
 - First payroll of new year was successful.
 - Little fund balance was needed to end the year positively.

8. Consent Vote:

8.1 Motion Dean, second Roeske to approve the minutes of June 18, 2015 meeting.

4 Aye 0 Nay Hatch absent Motion Carried

9. Appointments of Officers:

9.1 Motion Dean, second Roeske to appoint Paul Cronk as District Clerk.

4 Aye 0 Nay Hatch absent Motion Carried

9.2 Motion Roeske, second Dean to appoint Brenda Nolan as District Treasurer.

4 Aye 0 Nay Hatch absent Motion Carried

9.3 Motion Cronk, second Roeske to appoint Lynette Folts as Deputy Treasurer.

4 Aye 0 Nay Hatch absent Motion Carried

9.4 Motion Dean, second Cronk to appoint Susan Bodnar Tax Collector.

4 Aye 0 Nay Hatch absent Motion Carried

9.5 Motion Roeske, second Cronk to appoint Heidi Moore Claims Auditor.

4 Aye 0 Nay Hatch absent Motion Carried

9.6 Motion Dean, second Roeske to appoint Heidi Rose Deputy Claims Auditor.

4 Aye 0 Nay Hatch absent Motion Carried

10. Other Appointments

10.1 Motion Cronk, second Dean to appoint Dr. Douglas Mayhle as School Physician.

4 Aye 0 Nay Hatch absent Motion Carried

10.2 Motion Roeske, second Dean to appoint Richardson and Pullen, as P.C. School Attorney.

4 Aye 0 Nay Hatch absent Motion Carried

10.3 Motion Dean, second Cronk to appoint Brenda Nolan as Official Bank Signatories.

4 Aye 0 Nay Hatch absent Motion Carried

10.4 Motion Roeske, second Dean to appoint Thomas Ricketts as Extra-Curricular Treasurer.

4 Aye 0 Nay Hatch absent Motion Carried

10.5 Motion Cronk, second Roeske to appoint Lynette Folts as Extra-Curricular Accountant.

4 Aye 0 Nay Hatch absent Motion Carried

10.6 Motion Dean, second Cronk to appoint Thomas Ricketts as Purchasing Agent.

4 Aye 0 Nay Hatch absent Motion Carried

10.7 Motion Roeske, second Cronk to appoint Ravo Root as Deputy Purchasing Agent.

4 Aye 0 Nay Hatch absent Motion Carried

10.8 Motion Cronk, second Dean to appoint Thomas Ricketts as Records Management Officer.

4 Aye 0 Nay Hatch absent Motion Carried

10.9 Motion Dean, second Roeske to appoint Buffamante, Whipple, Buttafaro, P.C. as District External (Independent) Auditor.

4 Aye 0 Nay Hatch absent Motion Carried

10.10 Motion Cronk, second Dean to appoint Denise Reithmiller as District Internal Auditor.

4 Aye 0 Nay Hatch absent Motion Carried

10.11 Motion Roeske, second Dean to appoint Wendy Butler as District Compliance Officer.

4 Aye 0 Nay Hatch absent Motion Carried

10.12 Motion Dean, second Cronk to appoint William Kelley as Homeless Liaison.

4 Aye 0 Nay Hatch absent Motion Carried

10.13 Motion Roeske, second Dean to appoint Paul Cronk as FOIL Officer.

4 Aye 0 Nay Hatch absent Motion Carried

10.14 Motion Cronk, second Roeske to appoint Gerry Brown as Asbestos (LEA) Designee.

4 Aye 0 Nay Hatch absent Motion Carried

10.15 Motion Dean, second Cronk to appoint Gerry Brown as School Pesticide Officer.

4 Aye 0 Nay Hatch absent Motion Carried

10.16 Motion Roeske, second dean to appoint Rachel Coon as Chemical Hygiene Officer.

4 Aye 0 Nay Hatch absent Motion Carried

10.17 Motion Dean, second Cronk to appoint Wendy Butler as Copyright Officer.

4 Aye 0 Nay Hatch absent Motion Carried

10.18 Motion Roeske, second Dean to appoint Kelly Sisson and Bill Kelley as DASA Co- Coordinators.

4 Aye 0 Nay Hatch absent Motion Carried

10.19 Motion Dean, second Cronk to appoint Wendy Butler as Civil Rights Compliance Officer.

4 Aye 0 Nay Hatch absent Motion Carried

10.20 Motion Roeske, second Dean to appoint Wendy Butler as Title IX Coordinator.

4 Aye 0 Nay Hatch absent Motion Carried

10.21 Motion Dean, second Cronk to appoint Ravo Root to Execute Contracts on Behalf of the District with BOCES.

4 Aye 0 Nay Hatch absent Motion Carried

11. Designations

11.1 Motion Cronk, second Roeske to designate the following bank as the official depository of funds:

Community Bank NA
Chase Investment
NY Class Investment

4 Aye 0 Nay Hatch absent Motion Carried

11.2 Motion Dean, second Roeske to designate the following newspaper as the official newspaper of the district:

Olean Times Herald

4 Aye 0 Nay Hatch absent Motion Carried

11.3 Motion Dean, second Roeske to approve that the regular meetings of the Fillmore Central School District Board of Education be tentatively scheduled on the third Thursday of each month at 7:00 PM as follows:

August 20, 2015	February 18, 2016
September 17, 2015	March 17, 2016
October 15, 2015	April 21, 2016
November 19, 2015	May 19, 2016
December 17, 2015	June 16, 2016
January 21, 2016	

4 Aye 0 Nay Hatch absent Motion Carried

12. Authorizations

12.1 Motion Cronk, second Roeske to appoint Ravo Root as Payroll Certification Agent.

4 Aye 0 Nay Hatch absent Motion Carried

12.2 Motion Cronk, second Dean to appoint Mike Dodge as Designated Educational Official (DEO).

4 Aye 0 Nay Hatch absent Motion Carried

12.3 Motion Roeske, second Dean to appoint Priscilla Beardsley as Reviewing and Verification Official for the federal Child Nutrition Program.

4 Aye 0 Nay Hatch absent Motion Carried

12.4 Motion Dean, second Cronk to appoint Mike Dodge as Hearing Official for the federal Child Nutrition Program.

4 Aye 0 Nay Hatch absent Motion Carried

12.5 Motion Roeske, second Dean, to appoint the Superintendent as being authorized to approve all conferences, conventions, and workshops attendance for staff along with expenses.

4 Aye 0 Nay Hatch absent Motion Carried

12.6 Motion Dean, second Cronk to authorize the Superintendent to apply for Grant in Aid (State and Federal) as appropriate.

4 Aye 0 Nay Hatch absent Motion Carried

12.7 Motion Roeske, second Dean to authorize the Superintendent to approve budget transfers within limits prescribed by Commissioner’s Regulation Section 170.2 and Board guidelines.

4 Aye 0 Nay Hatch absent Motion Carried

13. Other Items

13.1 Motion Dean, second Cronk to approve the mileage allowance for 2015-2016 as being the established IRS rate as amended from time to time.

4 Aye 0 Nay Hatch absent Motion Carried

13.2 Motion Roeske, second Dean to approve the School Breakfast and Lunch Prices for 2015-16 as follows:

Student Breakfast	\$	1.00
Student Lunch (K-6)	\$	1.55
Student Lunch (7-12)	\$	1.70

4 Aye 0 Nay Hatch absent Motion Carried

13.3 Motion Dean, second Cronk to approve the 2015-16 Secondary Handbook.

4 Aye 0 Nay Hatch absent Motion Carried

13.4 Motion Roeske, second Dean to approve the 2015-16 Code of Conduct.

4 Aye 0 Nay Hatch absent Motion Carried

13.5 Motion Cronk, second Roeske to approve the 2015-16 Elementary Handbook.

4 Aye 0 Nay Hatch absent Motion Carried

14. Old Business

The next regular meeting is scheduled for August 27 at 7:00 pm.

15. New Business

15.1 Motion Dean, second Roeske to appoint the Chief School Officer as the delegate, and the School Business Official as the alternate delegate, to the Board of Directors of the Allegany Cattaraugus Schools Medical Health Plan for the 2015-16 fiscal year.

4 Aye 0 Nay Hatch absent Motion Carried

15.2 Motion Dean, second Cronk to accept the Retainer Agreement between Fillmore Central School and Richardson and Pullen, P.C. Attorneys at Law for the 2015-2016 fiscal year.

4 Aye 0 Nay Hatch absent Motion Carried

15.3 Motion Roeske, second Dean to approve the Girls Varsity Soccer Trip to Rochester August 29-31. During this overnight trip, the District will provide transportation through the use of a school van or suburban excursion.

4 Aye 0 Nay Hatch absent Motion Carried

15.4 Motion Roeske, second Cronk, to approve the following resolution:

WHEREAS, at the May 19, 2015 annual meeting and public vote the residents of the

FILLMORE CENTRAL SCHOOL DISTRICT (hereinafter referred to as the "District") approved the following resolution:

Shall the proposition set forth in the legal notice of this annual voter meeting, authorizing the purchase of real property as described, all at an estimated maximum aggregate cost of \$198,000; with the expenditure of not more than \$198,000 from the current obligations of the district for such costs, all as more fully described in said notice, be approved.

NOW THEREFORE BE IT RESOLVED:

that the Board of Education authorizes the Business Manager to increase the 2015-2016 General Fund budget in the amount of \$198,000 for the purchase of real property as described in the resolution approved by the voters of the district. The source of funds shall be the unallocated fund balance of the General Fund.

4 Aye 0 Nay Hatch absent Motion Carried

16. PERSONNEL

16.1 Motion Dean, second Roeske to accept the following resignation:

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE
William Brown	Elem Teacher	6/24/2015	6/30/2015

4 Aye 0 Nay Hatch absent Motion Carried

16.2 Motion Roeske, second Cronk to approve the following substitute teacher appointment:

NAME	DEGREE	CERTIFICATION	GRADE LEVEL	SUBJECTS
Angela Van Wey	Bachelor	Industrial Engineering	All	All

Individual listed is fingerprinted and has full clearance for employment.

4 Aye 0 Nay Hatch absent Motion Carried

16.3 Motion Dean, second Roeske to approve Karissa Redman for the full time Elementary Education teaching position. Karissa’s three year tenure period will begin on August 31, 2015 and end on August 31, 2018. Karissa will earn a starting salary of \$38,000 in accordance with the Fillmore Teacher’s Contract.

4 Aye 0 Nay Hatch absent Motion Carried

17. CSE/CPSE Recommendations

17.1 Motion Cronk, second Dean to accept the recommendations developed by the CSE/CPSE for special education programs and services from June 9, 2015 to June 25, 2015.

4 Aye 0 Nay Hatch absent Motion Carried

18. Executive Session - None

19. Adjournment

19.1 Motion Roeske, second Dean for the board to adjourn the meeting at 9:30 pm.

4 Aye 0 Nay Hatch absent Motion Carried